



## NIGERIAN INSTITUTE OF MANAGEMENT (CHARTERED)

S/N	CRITERIA	DETAILS
1	Hall capacity	<ul style="list-style-type: none"> <li>• Minimum of 2,500 persons</li> <li>• Space for registration of delegates, capable of accommodating 250 people at a time and 20 registration tables.</li> <li>• Adjourning halls for catering</li> <li>• Space for syndicate group discussions</li> <li>• Exhibition space</li> <li>• Adequate Car Park</li> <li>• IT Friendly venue</li> </ul>
2	Safety and Security	<ul style="list-style-type: none"> <li>• Security status of town/city</li> <li>• Availability of security personnel (Police, road safety, bomb squad, etc.)</li> <li>• Stability of power supply, water and other utilities</li> </ul>
3	Strong LOC	<ul style="list-style-type: none"> <li>• Experience of officials of the host zone</li> <li>• Written commitment of the proposed LoC</li> <li>• Support staff from LoC</li> </ul>
4	Accessibility	<ul style="list-style-type: none"> <li>• Airport not more than 1hr 30 mins to venue</li> <li>• Good tarred roads</li> <li>• Availability of communication networks</li> </ul>
5	Strong NIM membership base	<ul style="list-style-type: none"> <li>• Strong Membership base at the zone</li> </ul>

6	Hotels available around the venue	<ul style="list-style-type: none"> <li>• Provide NIM Management with a list of 20 or more good hotels and negotiate special discount for delegates</li> <li>• Enough hotel rooms to accommodate resource persons, council members and delegates</li> </ul>
7	Catering Services	<ul style="list-style-type: none"> <li>• Availability of at least 15 renowned caterers</li> </ul>
8	Availability of Sponsors	<ul style="list-style-type: none"> <li>• Possible support of State Government</li> <li>• Cash donations</li> <li>• Donation of non-cash items</li> <li>• An expectation of a minimum of N5 million donations in cash and kind.</li> </ul>
9	Tourism potentials	<ul style="list-style-type: none"> <li>• Availability of landmarks and locations for sight-seeing</li> </ul>
10	Other benefits	<ul style="list-style-type: none"> <li>• Comparative advantage of zone</li> <li>• Special considerations</li> </ul>
11	Medical Aids	<ul style="list-style-type: none"> <li>• Availability of Medical Team, Ambulance and Medical Supply</li> </ul>
12	Protocol and Logistics	<ul style="list-style-type: none"> <li>• Availability of buses &amp; cars for Principal Officers &amp; delegates</li> <li>• Movement of delegates from Airport to the venue and tourism sight</li> </ul>

**CRITERIA FOR HOSTING 2019 ANMC**